

# **INFORMATION ON PROCESSING OF PERSONAL DATA**

## **FOR VISITORS**

The aim of this document is to inform you about processing of your personal data in regard to the Regulation (EU) 2016/679 of the European Parliament and the Council of the 27<sup>th</sup> April 2016 on the protection of individuals with regard to processing of personal data and also to inform you about your rights associated with such processing.

Personal data are processed by Teknia Uherský Brod, a.s., Rybářská 2330, 688 01 Uherský Brod, tel: 572 610 611, email: info.tcz@tekniagroup.com, reg. # 49971034 (hereinafter referred to as "administrator"), namely in these categories:

### **1. Visitor's book**

The administrator has a legitimate interest in processing personal data about visits to register people and vehicles on the premises.

Visitor's books are kept for 10 years since their making.

### **2. Surveillance system**

The administrator has a legitimate interest in processing visual records of the premises in order to protect property and equipment.

Records are kept for 3 days.

### **3. Network communication**

The administrator has a legitimate interest in processing IP addresses of visitors' computers and their mobile phones connected to the company's internal network to enable network communication and to filter communication to enhance security of the corporate network and devices connected to it.

Retention period of IP addresses depends on the storage capacity of the device and on the network protocol used.

### **Your rights**

You have the right to request from administrators access to your personal data, their correction or deletion, or limitation of processing, and to object to their processing, as well as the right to data portability. You also have the right to file a complaint with the supervisory authority, and if you suspect that processing of your personal data is contrary to the protection of your private and personal life or in violation of the law, you have the right to ask the administrator for explanation and remedies.

Providing information in categories 1-3 is a contractual requirement. Refusing to provide information may result in not being allowed to enter the premises.